

SYSPRO LearnIt

Closing the Digital Skills Gap one course at a time



Content

Qualifying the need for skills development	3
The benefits SYSPRO LearnIt Education and Training brings to your company	4
How SYSPRO LearnIt meets your HR requirements	5
How to leverage SYSPRO LearnIt online user roles courses	6



**Any investment
in knowledge
pays the best
dividends.**



Benjamin Franklin

Qualifying the need for skills development

Technology is evolving far faster than the skills needed to use it effectively, creating a global digital skills gap that requires creative, insights-driven Human Resources management.

If you're involved in HR either as part of a dedicated HR department, an HR administrator, or a Business Owner who makes HR decisions, you'll know that the global appetite for technological expertise is increasing at the expense of traditional business skills. Ask any employee what they want from your company and the answer will inevitably be: "skills-training."

If you don't offer this, there's a strong possibility your people with the most potential will go to a company that does! The bottom line: to keep and nurture your best and brightest talent, you need to move from sporadic training to a formal process of perpetual reskilling that you can monitor and evolve.

It has always been SYSPRO's belief that having well-trained people is a company's greatest asset. The ongoing training, education and certification your employees can receive through the SYSPRO Learnit Education and Training will future-proof your company to the benefit of all involved.

Top-of-mind considerations for today's businesses:

The SYSPRO Learning Channel has more than 80 programs covering subjects within Manufacturing, Distribution, Financial, Innovation, Administration and Technical areas.

Upskilling

- Ensure your employees' skillsets stay relevant and show your people you care about their careers and their futures.
- Boost morale – employees who have training and development opportunities are happier in their roles and have a positive outlook on their future within the company.
- Keep your best people! If you don't provide them with meaningful training, they'll go to someone who does.

Succession planning

- To attract, retain, and develop future leaders through well-targeted skills-development efforts.
- To build the bench-strength of your organization in order to ensure its long-term health, growth and stability.

Precise recruiting measures

- Enable your talent management process by identifying key roles and mapping out ways to ensure the organization has the right people with the right skills, capabilities, and experiences, in the right place at the right time.
- Provide a benchmark for recruitment.

Skills development is one of the most important aspects when considering user-uptake and safeguarding your ERP investment.

The benefits SYSPRO LearnIt Education and Training brings to your company

SYSPRO LearnIt education and training ensures your organization gets the maximum return out of your SYSPRO



More proficient users through education



Consistent education of new employees



Standardized onboarding courses



Better reporting



Monitored employee skills and knowledge that recognizes achievers and indicates who requires assistance



Improved cost effectiveness, Productivity and Return on investment



Verified employee knowledge through SYSPRO Certification

SYSPRO LearnIt also provides specific learning paths to enable you to determine the right roles and skills required to effectively leverage and optimize your SYSPRO solution.

The key benefits of SYSPRO LearnIt online learning channel (SLC)

Within the SLC there is an extensive range of courses designed for specific ERP user roles in manufacturing or distribution organizations that provide:

1. A cost-effective education solution that reduces time by users spent off-site for training purposes.
2. Off-the-shelf standardized ERP User role specifications and learning paths to assist your department with recruitment and on-boarding of SYSPRO users.
3. Leverage a comprehensive range of SYSPRO education collateral and material formats to suit different learning styles.

SYSPRO LearnIt Guide to Users Roles Learning Paths and Courses will provide you with everything you need to ensure the right people, with the right skills, in the right roles doing the right work.

How SYSPRO LearnIt meets your HR requirements

Whether you're a dedicated HR department, an HR administrator or a Business Owner who makes HR decisions, the SYSPRO LearnIt Education and Training will help you get the best out of your people now, and well into the future.

Dedicated HR department	
Challenges	<ul style="list-style-type: none"> ■ You are responsible for ALL departments and roles. ■ Lack of specialist knowledge regarding roles and skills required.
Needs	<ul style="list-style-type: none"> ■ To plug a dedicated ERP skills program into your existing skills development program. ■ To create standards and measures to monitor staff uptake, progress and development. ■ To create a benchmark for effective recruiting.
Solution	<p>SYSPRO LearnIt provides universally recognised roles courses that can:</p> <ul style="list-style-type: none"> ■ Be easily integrated into your current skills development program. ■ Speed up on-boarding of SYSPRO users. ■ Enable precise recruitment measures.
Non-dedicated HR Administrator	
Challenges	<ul style="list-style-type: none"> ■ HR is not your primary focus and a purely administrative function. ■ You have time constraints. ■ You lack specialist knowledge regarding roles and skills required.
Needs	<ul style="list-style-type: none"> ■ Easy access to what courses are available per user role. ■ Easily packaged information to send on to relevant employees. ■ Ability to quickly respond to staff enquiries.
Solution	SYSPRO LearnIt is an easily-accessible off-the-shelf ERP skills-development program with standardized courses for the various roles in your company.
Business owner/HR decision-maker	
Challenges	<ul style="list-style-type: none"> ■ Limited resources ■ Heavy reliance on key individuals ■ Time away of key individuals to upskill ■ Cost of replacing
Needs	<ul style="list-style-type: none"> ■ To optimize usage of your ERP investment ■ Access to a training program that offers anywhere, anytime learning ■ To know your people are up-to-date with the latest technology
Solution	The SYSPRO LearnIt online training channel (SLC), roles-based skills development program providing anytime, anywhere learning.

How to leverage the SYSPRO LearnIt online user roles courses

Below is a list of the most common SYSPRO ERP user roles within an organization, as well as the SYSPRO Learning Channel role-specific courses, modules and materials to upskill employees in these areas.



Super User

These individuals are deemed “SYSPRO Champions” and have knowledge of a wide range of SYSPRO modules. These individuals are of great benefit to your company as they vigorously support the SYSPRO upskilling cause.

- Administration Essentials
- Financial Essentials
- Distribution Essentials
- Product Awareness



Systems Administrators

Systems Administrators are responsible for effective provision, installation/ configuration, operation, and maintenance of systems hardware and software and related infrastructure.

- System Administration
- Security
- Company Level Set-up for latest release
- Inventory
- Purchase Orders
- Sales Orders
- Bill of Materials
- Requirements Planning
- Quotations
- Work in Progress
- Reporting Services



Dispatchers

Their duties include monitoring routes, updating call logs, and recording call information.

- Dispatcher



Manufacturing

PLANNER (PRODUCTION)

Plans and prepares production schedules for manufacture of industrial or commercial products.

- Bill of Materials
- Requirements Planning
- Quotations

PRODUCTION MANAGER

Responsible for planning, organizing and controlling production in an organization to ensure that goods are produced efficiently.

- Work in Progress



Distribution

INVENTORY/WAREHOUSE MANAGER

Monitors and reports on the company's inventory. Responsible for providing materials, equipment, and supplies by directing, receiving, warehousing, and distribution services.

- Inventory

PURCHASING/PROCUREMENT MANAGER

Responsible for evaluating suppliers, negotiating contracts, reviewing product quality, and often supervise purchasing agents and buyers.

- Purchase Orders
- Requisition System
- Blanket Purchase Orders

SALES MANAGER

Responsible for the sales division in a store/company. Involved in supervising sales staff.

- Sales Orders
- Prospect-Transact-Care

ORDER ENTRY CLERK

Performs order entries for a specific company. Clerks receive orders via phone, mail, internet and in-person and they are required to input this information into the system.

- Order Entry Clerk



Financial

ACCOUNTANT/BOOKKEEPER

Prepares asset, liability, and capital account entries by compiling and analyzing account information.

- Financial Essentials
- General ledger Integration
- General Ledger
- Cash Book

ACCOUNTS PAYABLE

The Accounts Payable employee is responsible for coordinating the debts of existing creditors and managing all money owed to creditors by your business.

- Accounts Payable

ACCOUNTS RECEIVABLE

The Account Receivable roles are responsible for the allocation and adjustment of debtors account, following up with outstanding Debtors and conducting the necessary responsibilities in the annual License fee period.

- Accounts Receivable

Contact your nearest Regional SYSPRO Office for more information.

Africa – training@za.syspro.com

Americas – training@us.syspro.com

Asia – training@sg.syspro.com

Australia – training@au.syspro.com

Canada – training@ca.syspro.com

Europe – learning@k3syspro.com

For more information on the how to leverage SYSPRO LearnIt online visit syspro.com



About SYSPRO

Established in 1978, SYSPRO is an industry-built Enterprise Resource Planning (ERP) solution designed to simplify business complexity for manufacturers and distributors worldwide. SYSPRO provides an end-to-end business solution for optimized cost control, streamlined business processes, improved productivity, and real-time data analysis for comprehensive reporting and decision-making. SYSPRO is highly scalable and can be deployed either in the cloud, on-premise, or accessed via any mobile device.

Combined with a practical approach to technology and a passionate commitment to simplifying business processes, SYSPRO dedicates itself to the success of its partners and customers alike.

SYSPRO's intuitive product features, business intelligence capabilities, and easy deployment methodology are unmatched in the marketplace. The depth of software functionality and targeted industry knowledge makes SYSPRO an excellent fit for a number of select manufacturing and distribution industries, including food and beverage, machinery and equipment, electronics, fabricated metals, automotive, and many more.

Learn more about SYSPRO LearnIt solutions for your education and training requirements by reviewing additional brochures or contact us on: info@syspro.com



SYSPRO LearnIt
Online Learning
Channel

1



Guide to User Roles
Learning Paths and
Courses

2



Closing the Digital Skills
Gap One Course at a
Time.

3



syspro.com

Copyright © 2020 SYSPRO. All rights reserved.
All brand and product names are trademarks or registered trademarks of their respective holders.