

Project Control and Governance Activities

Change Control
Project Management
Quality Control
Risk, Actions, Issues and Decisions (RAID)

The foundation of IDEAL lies in the project controls and governance activities that we perform throughout the Implementation. Ensures the project:

- ✓ Meets defined objectives
- ✓ Remains on schedule
- ✓ Stays within the defined scope and budget
- ✓ Assists in ensuring resources are effectively managed

Leverage

Continuous improvement of our methodology and implementation processes to ensure ongoing success.

- Support provided for the ongoing management onsite.
 - Support documents created.
 - Lessons learnt, registered and shared.
- Outcomes:**
- Support Documentation
 - Support Handover
 - Account Management Handover
 - Project Close

Actualize

Preparations to go live with the implementation.

- End-User Training, user guides and readiness testing to ensure users are ready and prepared to use the new software.
 - SYSPRO production company based on the prototype is built and the master data is imported.
 - Balancing of new system values against the legacy system values performed and accepted.
- Outcomes:**
- Signed off environment
 - Signed off master data
 - Signed off stationery
 - Signed off reports
 - Signed off take-on
 - Signed off go-live
 - Park lot/issues register



A Scalable, Structured and Phased Approach:

- Uses our experience and knowledge of best practices to your benefit
- Provides visibility to and accountability of our activities and services
- Uses your resources effectively
- Empowers you and your employees to know and leverage the solution for your business
- Scales to meet the complexity or simplicity of your implementation needs and your company's capabilities

Initiate

Identifies resources and work required to deliver your SYSPRO solution aligned with your business objectives.

- Ensures all parties have an aligned understanding of the business, its requirements, and the requirements of the project.
 - The foundation is created from which subsequent phases of the project are built.
 - Project activities, resources and timelines are established.
- Outcomes:**
- Project Plan Outline
 - Project Initiation Document (PID)
 - Risks, Actions, Issues and Decisions (RAID) Register

Design

Architects the solution to best meet your business objectives and needs.

- Agreed outputs in this phase shape the subsequent joint delivery plan for the remainder of the SYSPRO project.
 - 'As is' business processes of your company are evaluated and 'to be' business processes outlined.
- Outcomes:**
- Functional / Technical Requirements Document
 - Solutions Design Document
 - Reporting and Stationery Requirements

Engineer

Prototype solution within SYSPRO configured and built to support end-to-end business processes.

- SYSPRO is configured and built to align with specific requirements within each business area.
 - Hardware infrastructure is reviewed to confirm network resources have sufficient capacity and are correctly configured to install and run SYSPRO and other integrated solutions.
- Outcomes:**
- Completed prototype solution
 - Test scripts
 - Data migration plan and templates
 - Completed document formats and reports
 - Completed customization